

**Spring Meadow at Walden Lake Homeowners Association, Inc.**  
**[A Corporation Not for Profit]**

Request for Change By Owner

Each change proposed by an owner to the exterior appearance of that owner's lot and residence by addition, deletion, or replacement (the "Improvement") within the Spring Meadow/Juniper Place community (the "Association") other than landscaping changes is subject to pre-approval by the Association's Architectural Control Committee (the "ACC") as designated by its Board of Directors. All such Improvements must comply with applicable codes, regulations, and policies and maintain aesthetic, drainage, and structural conditions without infringing the rights of any other lot owner. This fillable form may be completed online and printed before signing, or downloaded for completion by hand or via a PDF editor (e.g., Adobe Reader).

Type or Print Plainly

Owner's Name:

Lot Address:

Phone No.:  (     )     Alternate Phone No.:  (     )

Email Address:

Requested Improvements (attach additional sheets as necessary):

Proposed Date of Commencement:

Total Days for Completion:

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This Request should include sufficient detailed information (plans, materials, brand names, product numbers, colors, etc.) to allow the ACC to evaluate each proposed change and render a timely decision on its acceptability. The Association maintains a paint-chip binder with numerous color schemes/families pre-approved for use. Approved colors can typically be computer duplicated by any paint retailer. Contact the ACC Chair (at email address below) to borrow the binder for 10 days. The owner must still apply for confirmation of pre-approved binder colors to establish a written record of the Improvement and to ensure the aesthetics of combining multiple colors.

A form identifying multiple Improvements may be disapproved in its entirety if any single improvement is deemed unacceptable. The Association's Board of Directors may direct that an Improvement (or deletion) made without ACC approval be removed (or restored) at the owner's expense as permitted by Article VII of the Association's Declaration of Covenants and Restrictions. The Association's ACC and Board of Directors are comprised solely of volunteer member-owners who may not be immediately available to review and render a decision on the propriety of any Improvement request. Each request should be submitted by the owner with sufficient lead time before the proposed commencement for the Improvement(s). For quickest response, send Requests to the ACC Chair via email. You may instead give the Request to any ACC/Board member or mail it to the Association (PO Box 4596, Plant City, FL 33566).

For ACC Use Only

Request Receipt Date \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Basis for Disapproval: \_\_\_\_\_  
Jeff Walden \_\_\_\_\_, ACC Chair [ JeffWaldenPaint@mac.com ]

Signed \_\_\_\_\_ Date \_\_\_\_\_