

# TANGLEWOOD VILLAGE ARCHITECTURAL CONTROL COMMITTEE

## APPROVAL REQUEST FORM

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- No work may commence without prior written approval from the ACC.
- Please complete front and back of form
- The ACC has 30 days from the date of request received to review and provide response.

### SECTION TO BE COMPLETED BY HOMEOWNER

#### Homeowner

Name(s): \_\_\_\_\_

\_\_\_\_\_

#### Street

Address: \_\_\_\_\_

\_\_\_\_\_

#### Phone:

\_\_\_\_\_ (m) \_\_\_\_\_ (H)

\_\_\_\_\_ (O)

Description of project/work to be completed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated Completion date: \_\_\_\_\_

#### Materials/Colors to be

used: \_\_\_\_\_

\_\_\_\_\_

- If roofing is involved, a sample of any roof covering materials such as shingles should be submitted
- If fencing is involved, proposed fence placement to be drawn on survey of property must be submitted
- For any painted surface or surface to be painted, a color sample of the paint must be submitted

#### Contractor

Name: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_

By signing below, I hereby agree and certify to each of the following:

- The foregoing statements and all information submitted by me in connection with this request are true and correct. If the plans and specifications I submit with this request are approved by the ACC, I agree that any structure, or any addition, change or alteration to any structure, will be completed strictly in accordance with such approved plans and specifications, and that no

*changes to approved plans and specifications may be made without written ACC approval. If approval is conditional, I agree to comply with the conditions specified.*

- I understand that ACC approval does not address the requirements of any: building code, any deed restriction, any setback, lot line or border, or any law, rule, regulation or other legal requirement and that the ACC, TVHAA and its Directors and Officers have no duty or responsibility to investigate, or to notify me or my contractor of, any such requirement.*
- I give my permission to the ACC and its representatives to come onto my lot to evaluate my request or the project or work, and to inspect the project or work to verify that it meets with what the ACC approves.*
- Any approved work not completed within 1 year of this approval will render approval invalid.*

**Homeowner(s)**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**SECTION TO BE COMPLETED BY TVACC:**

**Date**

**Received:** \_\_\_\_\_ **By:** \_\_\_\_\_

\_\_\_\_\_

**Decision:** ( ) Approved ( ) Approved with conditions - see below ( ) Disapproved -  
explanation provided

\_\_\_\_\_

\_\_\_\_\_

**By:** \_\_\_\_\_ **By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_