

Silverstone Homeowner's Association

Construction, Modification or Improvement Application

This application is required to insure that your planned change/improvement/repair conforms to the Silverstone Homeowner's Association covenants and maintains the architectural harmony of the community.

Name: _____ Date: _____

Street Address: _____ Phone #: _____

Email: _____

Requested start date: _____ Est. Completion Date: _____ Please be advised that Article 1X, Sections 2 of your HOA documents set forth the procedures for Architectural Control Committee ("ACC") approval and allows the ACC, 30 calendar days to make a decision. Every effort will be made to consider your request in a timely manner. No changes are to be implemented or work started without written approval from the committee. If you chose to proceed with changes prior to approval and the committee subsequently disapproves your request, you will be required to return your property to its previous condition at your expense or make changes to come into compliance.

If approval is granted, it is not to be construed to cover approval of any County or City Code Requirements. A building permit from the appropriate building department is needed on most property alterations and/or improvements. The ACC shall have no liability or obligation to determine whether such improvement, alteration and addition comply with any applicable law, rule, regulation, code or ordinance. All contractors must be licensed and insured.

Construction, Modification or Improvement:

(Each project must be submitted on a separate form with all documents attached)

Check box: *Include with application (see below):

- Addition, change or replacement of fencing 1,3,4,6
- Addition, change or replacement of walkway or driveway, or curbing 1,3,4,5,6
- Addition or change to patio or screen enclosure 1,3,4,5,6
- Addition or removal of trees over 8 inches in diameter 1,2,6
- Addition of pool & cage (if applicable) 1,3,4,6
- Exterior painting of structure (Body, Trim & Door required) (See: Color Sample Manual) 5,6
- Changes or replacement of Roof 5,6
- Other, describe: _____

(Include any of the below items pertinent to a review)

***Include these items with your application:**

1. Site plan showing location of existing structures, fence on adjoining properties & setbacks
2. Site plan showing location of existing trees & landscaping
3. Submit construction drawings showing proposed improvements or additions
4. Descriptions of materials to be used (must show fence style)
5. Include color samples for all exterior colors to be used (Colors are at the discretion of the ACC.)
6. Copy of contract showing contractor's name and phone number (contract price not required)

Check below if applicable:

____As property owner, 1) I will do the work myself; 2) notify HOA upon completion; and 3) make the project available for inspection. All workmanship must be satisfactory to the committee.

Once approved, work must remain as submitted; any change to the original application requires a resubmission. Work must be completed within 90 days of approval. If unable to complete the work within this time, an extension may be granted by submitting in writing to the ACC committee. By signing below, I agree to follow the above statements and not to begin property improvements until the ACC has notified me in writing of their approval.

Signature: _____ **Date:** _____ Send completed signed form with all attachments to Silverstone Homeowners Association, 3429 Silverstone Ct, Plant City, FL 33566. The ACC will respond within a 30-day period from the time received. Please see Notes under conditions below.

(Please see NOTES below--Do not write below this Line)

ACC Reviewed: _____ **Disposition: Approved** _____ (See conditions below)

(Date of Meeting)

Conditions of approval:

Declined _____ **Pended:** _____

Reason for decline or pended application and/or recommendations:

Conditions/Comments: _____

Note: All approvals are subject to the plans submitted.

All improvements or changes will be subject to inspection by the HOA.

Colors may not be changed or deviated from after approval without resubmission.

Houses of the same color cannot be next to each other. Color choices are at the discretion of the ACC

Fence: Stringers must be on the inside; cannot exceed six feet in height.

Signature: _____ **Title:** _____ **Date:** _____

(09/2016)