

## **Forest Club Homeowners Association – Estoppel Certificates**

An estoppel certificate may be issued by any Board Member. Board member names and contact information can be found at <https://waldenlake.org/portfolio-archive/forest-club/> then choose Contacts.

Within 10 business days after receiving a written or electronic request for an estoppel certificate from a parcel owner or the parcel owner's designee, or a parcel mortgagee or the parcel mortgagee's designee, the association shall issue the estoppel certificate. Each association shall designate on its website a person or entity with a street or e-mail address for receipt of a request for an estoppel certificate issued pursuant to this section. The estoppel certificate must be provided by hand delivery, regular mail, or e-mail to the requestor on the date of issuance of the estoppel certificate. An estoppel certificate may be completed by any board member, authorized agent, or authorized representative of the association, including any authorized agent, authorized representative, or employee of a management company authorized to complete this form on behalf of the board or association.

The following are the fees for estoppel certificates:

\$75.00 estoppel

\$150.00 expedited estoppel request with delivery sooner than 10 business days